



# City of Yamhill

A small taste of Oregon

**AGENDA**  
**CITY OF YAMHILL, CITY COUNCIL MEETING**  
**Wednesday, June 9, 2021**  
**6:00 P.M.**  
**REGULAR MEETING**

**THIS MEETING WILL BE A TELECONFERENCE**

**1. CALL TO ORDER:** Roll Call

**EXECUTIVE SESSION: 6:00 PM** *(No action may be taken in executive session. If action needs to be taken, the Council will do so in regular session.)*

A. Consider convening in executive session under ORS 192-660(2)(d) to conduct deliberations with persons you have designated to carry on labor negotiations.

**2. PUBLIC HEARING:**

A. Public Hearing on adopting City of Yamhill Municipal Code Chapter 3.70, Stormwater Drainage Utility; and Amending Yamhill Municipal Code Chapter 3.72, Utility Billing.

B. Following closure of the public hearing, consider the following Ordinance:

**ORDINANCES:**

**FIRST READING:**

A. O-533 – An Ordinance Adopting City of Yamhill Municipal Code Chapter 3.70, Stormwater Drainage Utility; and Amending Yamhill Municipal Code Chapter 3.72, Utility Billing. Ordinance No. O-533 will be available. Ordinance posted: May 31, 2021 (Charter Chapter IV, Section 16(b).)

**SECOND READING:**

**PUBLIC HEARING(S):**

A. Public hearing on the proposed use of State Revenue Sharing Funds.

B. Public hearing on the 2021-2022 Fiscal Year Budget.

C. Following closure of the public hearing A and B, consider the following items related to the 2021-2022 Fiscal Year Budget.

(1) Resolution No. R-786 - Allowing disbursement of State Funds.

(2) Resolution No. R-787-Electing to receive State Revenue Sharing funding.

(3) Resolution No. R-788 -Adopting the 2021-2022 Fiscal Year Budget.

3. **PUBLIC COMMENT:** Anyone wishing to comment during this Teleconference Meeting, please send an email with the topic and a brief overview at least 2 days prior to the meeting date to: [l.gilmore@cityofyamhill.org](mailto:l.gilmore@cityofyamhill.org) or call 503-662-3511.  
This time is provided for participants in the teleconference to comment on ANY item of City business, except those items which appear on this agenda or refer to land use requests. This is for participants to inform the council, not a discussion platform. The Council reserves the right to defer any persons addressing the Council who have not been placed on the agenda. Comments shall be limited to two to five minutes, at the Mayor's discretion.
4. **PRESENTATIONS & APPOINTMENTS:**
  - A. Yamhill Downtown Association
5. **UNFINISHED BUSINESS:**
  - A. Review nuisance complaint regarding Yamhill Fire Protection District's electronic reader board.
6. None Scheduled
7. **NEW BUSINESS:**
  - A. Consider approving an Audit Service Proposal in the amount of \$15,250.00 with Grove, Mueller & Swank, P.C. for 2020-2021 audit year and \$6,000.00 for the federal compliance audit, and authorize Mayor Potter to execute the contract.
  - B. Consider adopting a new "telecommunications" section in the Yamhill Municipal Code.
  - C. Consider approving a street lighting authorization for the downtown area from PGE in the monthly increase for the PGE utility bill of \$77.64.
  - D. Consider Med-Project Medication Education & Disposal Product Stewardship Program for Unwanted Pharmaceutical Products.
  - E. Consider approving a Direct Responsible Charge (DRC) Memorandum of Understanding (MOU) from Darrel Lockard Consultant, LLC.
  - F. Consider request from Yamhill Fire Protection District for Movie Night at Beulah Park on 6/11/21, 7/9/21, and 8/13/21. And Derby Day Breakfast, 6/13/21 5am – 1pm. They would like the bathrooms open for these events.
  - G. Consider adopting Resolution No. R-790, a resolution by the City Council of Yamhill Declaring City Property (a certain Police Vehicle) to be surplus and authorizing City Staff to dispose of said property.
  - H. Consider adopting Resolution No. R-789, a resolution by the City Council Setting Stormwater Utility Fees.
8. **CONSENT AGENDA:** *(The items on the Consent Agenda are normally considered in a single motion. Any item may be removed for separate consideration upon request by any member of the Council.)*
  - A. Approve Council Minutes  
(1) Special Session – April 1, 2021

- (2) Regular Session – May 12, 2021
- B. Financial Statements
- C. Approve the following Purchase Order:
  - (1) PO # 034 – Spaniol’s Striping and Signs - \$4,783.00 – Crosswalk Striping/Yellow Curb Painting, Flagging/Traffic Controls, and Power Sweeping

**9. DEPARTMENT/COMMITTEE REVIEW/REPORTS:**

- A. Police Review– Graven – Monthly report in packets
- B. Public Works Review –
  - (1) Open public works position
- C. Mayor/Administration Review-
- D. Council Review
- E. Emergency Preparedness Review

**10. INFORMATION/ANNOUNCEMENTS:**

- A. OLCC License renewal list.
- B. Information and rate change for debris box disposal fees, Recology Western Oregon -Dave Larmouth-General Manager.
- C. City offices will be closed Monday, July 5th, to observe the Holiday.
- D. Vacancy:
  - Planning Commission – 1 member -Applications are available at City Hall

**11. ADJOURNMENT:**